

President Jim Schmidt called the regular Board Meeting to order at 7 p.m. on Tuesday, April 20, 2021. Roll Call – Loose, Schrubbe, Roehrig, Nolan, Starfeld and Schmidt. (Keuler arrived at 7:35 p.m.) Others present were Dennis DuPrey, Kim Plate, Mike Loose, Jeff Wiese, Lyn Wiese, Keith Berchum, Mary Schwalenberg, Alice Connors, Dennis Roehrig, Lyn Propson and Jerry Liebszeit.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Reorganization of the Board – Schmidt presented the Board with the proposed committee appointment. There were no questions. Action – to approve the committee appointments for the upcoming year as presented – motion: Roehrig; second: Schrubbe; carried.

President Schmidt then called to order the public hearing on regarding the request of Jeff & Lyn Wiese to rezone approximately 5 acres of land, currently owned by Fox Valley Alfalfa, from Industrial to Single Family Residential. The land is the northeast corner of the property off of Plappert Rd. DuPrey noted that all the notices were made. He said that any action regarding this issue would occur later in the regular Board Meeting. Input from the public – Lynn Propson addressed the Board. She questioned how this would affect the roadway by her residence? DuPrey stated it would not. There would be no changes to the road besides the driveway being put in for the Wiese residence. He stated that there could be additional development in the future and then the road may need to be addressed; but he doesn't see that happening in the near future. Dennis Roehrig questioned whether the Wiese residence would be on the Village's water and sewer? DuPrey stated that it would be serviced by a well and septic tank because financially the cost would be way too high for everyone involved to undertake that project. Could it happen in the future with more development? DuPrey stated anything is possible but doesn't see that happening in his lifetime. President Schmidt asked if there was any more public input? He then repeated the question two times to give anyone a chance to speak. There weren't any more comments, questions, or concerns. President Schmidt then declared the public hearing closed.

The remainder of the regular Board Meeting then took place.

Citizen Questions and Concerns to be acted on at the next Board Meeting – Mary Schwalenberg introduced herself and Alice Connors from the Calumet County Board and instructed the Village Board that they should always feel free to contact them with any questions or concerns regarding Calumet County.

Announcements – Annual Spring Clean will be held May 1, 2021 from 8 a.m. – 11 a.m. The Annual Assessor Open Book Session (by phone only) will be held April 22, 2021 from 4 p.m. – 6 p.m. The Annual Board of Review will be held on May 19, 2021 from 5:30 p.m. – 7:30 p.m. The Plan Commission Meeting will be held on April 27, 2021 at 6 p.m. DuPrey informed the Board members that they are all strongly encouraged to attend. The meeting will be regarding the second phase of Village Meadows; which will expand to the west. There will be initial plans and layouts presented; important information that the entire Board should be aware of.

Minutes – Action – to approve the Board Meeting minutes as presented – motion: Schrubbe; second: Starfeld; carried. The Fire Department minutes were presented to the Board – Action – to accept the Fire Department's minutes and place them on file – motion: Starfeld; second: Roehrig; carried. The First Responder minutes were presented to the Board – Action – to accept the First Responder minutes and place them on file – motion: Schrubbe; second: Starfeld; carried.

Treasurer's Report for the Village of Hilbert - balances – (\$696,021.31) General fund; \$860,317.77 Sewer fund; \$191,763.30 Water fund; \$1.00 DOA Block Grant fund; \$287,120.27 TID #1 fund; \$1,113,532.19 T-Plus fund; \$32,680.65 First Responder fund; (\$224,435.71) TID #2 fund; \$678,305.66 Capital Improvements fund. Action – to approve the treasurer's report as presented – motion: Roehrig; second: Schrubbe; carried. The Fire Department treasurer's report was presented to the Board. Action – to approve the Fire Department treasurer's reports as presented – motion: Starfeld; second: Roehrig; carried. The First Responder treasurer's report was presented to the Board. Action – to approve the First Responder treasurer's reports as presented – motion: Schrubbe; second: Starfeld; carried.

Claims – examined and discussed. Action – to pay all claims – motion: Schrubbe; second: Starfeld; carried.

Correspondence – The MEG Newsletter was presented to the Board for their information. The Boardman & Clark Newsletter was presented to the Board for their information. The Calumet County Focus on Calumet Newsletters were presented to the Board for their information. The Calumet County Conservator Newsletter was presented to the Board for their information.

Reports - The report of labor hours was presented to the Board for their information. The report on building permits was presented to the Board for their information. The Notice of Receipt of the Lottery Credit for Real Estate in the amount of \$51,841.68 was presented to the Board for their information. DuPrey stated that is the total amount that goes to the County and then the County will distribute it to the taxing districts. The Notice of Receipt of the Lottery Credit for Mobile Homes in the amount of \$2,598.12 was presented to the Board for their information. The Notice of Receipt of the Quarterly Street Aid Payment in the amount of \$15,048.61 was presented to the Board for their information.

Unfinished Business:

2021 Projects – Street Committee – Action – to approve the meeting minutes – motion: Schrubbe;

second: Roehrig; carried. Discussion and possible action regarding applying treatment to the storm water ponds – There was no committee recommendation regarding the treatment to the storm water ponds. No action needed. Discussion and possible action regarding repairs to the stone on the ditch bank by the Kevin Plate residence – Starfeld explained the situation. The stone on the banks have all let loose which resulted in there being stone in the creek bed and there has been some huge erosion. The safety of residents going on the stone to upkeep the area is also a concern. The committee discussed the possibility of getting easements to have the Village maintain the area or if the property owner should just take care of the maintenance. This is something that the Village would have to work out with each property owner individually. If they property owner does not want the easement then the property owner would be responsible for that area. The Village, however, would have to have some ordinances in place regarding the maintenance to make sure the property owner complies. If the maintenance isn't done, then there should be fines that need to be applied. Starfeld stated that getting the easements would be the first step in the process. He stated that the Village needs to have control of the area because the creek gets the water out of town and you don't want anything to hinder that. DuPrey recommends that the property owners should be approached directly instead of just sending a letter; this way we can see how many property owners would be interested in maintaining it themselves and which would want the Village to. Action – to proceed with the seeking of easements from property owners along the drainage creek to maintain the creek – motion: Starfeld; second: Schrubbe; carried. No further action needed. Discussion and possible action regarding repairs to the storm sewer pipe that drains into the ditch from Cedar Street – The committee determined that they would like to coordinate the repair/replacement with other work (if the easements occur). There is no recommendation from the committee. No action needed. Discussion and possible action regarding surveying the Lynwood Dr. Street Right of Way – There were some questions and concerns that there are materials being placed within the right of way which would not be acceptable. The committee felt that they should talk with the property owners and not just go ahead and get it surveyed at this time. Keuler offered to talk with the property owners and report back. No recommendation to the Board. No action needed. Discussion and possible action regarding the bids for the 2021 Projects – The recommendation from the committee is to reject all bids. The numbers came in way too high. They were overbudget by \$125,559.21. DuPrey stated that one of the factors was due to quantities. He stated that the 1st St. budget amount was for 600 square yards of asphalt and when the bid came in it was actually for 1700 square yards of asphalt. That was almost triple; which would explain the higher numbers. For example, 7th St. came in a little underbudget and the budget amount was for 1300 square yards of asphalt and when the bid came in it was actually 1200 square yards of asphalt. Pretty close; which would explain the cost being more accurate. He did not have time to check any quantities regarding the trail project. Starfeld inquired about the patch work that needs to be done. DuPrey stated that project wouldn't be affected because that would be paid for through the maintenance fund. Starfeld instructed Plate to get a hold of Charlie Fochs to let him know that no curbing was going to be done so Fochs would know not to coordinate his pour (with his subdivision) with the Village's. Plate stated that he would. Action – to reject all bids – motion: Schrubbe; second: Keuler; carried. No further action needed.

Recycling/Rubbish – The monthly report was presented to the Board for their information.

Police Protection for the Village – The monthly report was presented to the Board for their information.

Fire Department – Chief Loose informed the Board that there were no fire calls since their last meeting. He stated that there will be a Brat Fry event happening on May 8th at the Hilbert Civic Park so that cars can just pull up, place their orders, get their food and drive away. He also had a question regarding the Bel Brands property; DuPrey informed him that would be discussed later in the meeting.

TID District #2 – nothing.

Wastewater Treatment Plant – Plate stated that they need to discuss the hauler rates. At the last Board Meeting it was decided that starting May 1st that the hauler rates would increase from \$6.88 to \$8.00 to coincide with surrounding municipalities. However, it was since found out that some of the information they were basing their decision off of was not accurate. The committee was under the impression that the City of Chilton charges \$8.00; when in reality it is \$6.00. That is quite the difference. Schmidt questioned who they received the wrong information from? It was stated that it was Keuler who provided the pricing. Starfeld feels like they can not do that large of an increase because then the haulers would just switch to Chilton. Plate stated that he didn't think they'd lose the haulers. He highly doubted that they would drive past a treatment plant just in order to save a dollar or two. DuPrey stated that it needs to go back to the committee to discuss. In light of the new information, DuPrey never sent out the letters to the haulers stating the increase since the information that they were going off of was incorrect. Starfeld agreed that it should go back to committee. The topic will be tabled and sent to the committee for discussion and possible recommendations. No action needed.

Well #4 – Update on the rate case for the Filter System Project – DuPrey stated that it is progressing and getting close to complete. He stated the next step would be the notices and public hearing once everything is good to go.

Plan Commission – Discussion and possible action regarding the recommendation from the Plan Commission on the petition of Jeff & Lyn Wiese to rezone approximately 5 acres of land currently owned by Fox Valley Alfalfa Mill from Industrial to Single Family Residential – Action – to rezone the 5 acres as presented from Industrial to Single Family Residential – motion: Schrubbe; second: Starfeld; carried. No

further action needed.

Village Meadow Subdivision – Mail Delivery – Response from the postal service on the 2nd appeal to the CBU's – DuPrey explained that Mark Breckheimer has signed the next appeal letter while he was still the Village President and it has been submitted. So, now we wait for the response from that. Nolan questioned whether all new subdivisions have to do this because she noticed that some do not have them. Schrubbe said that if it is an existing subdivision that is just getting expanded then they are grandfathered in and do not have to switch to the CBU's. Subdivision Improvements – no updates.

Fochs Trails Subdivision – no updates.

Purchase of the Bel Brands Property – Update on the project – DuPrey stated that we are ready to go. The title work and closing documents are getting worked on now. He is hoping for a closing date of the end of April and that the buildings would be razed by the end of June or early July. Bel Brands have been removing items in anticipation of the sale. Chief Loose asked DuPrey if, and when, they would be able to hold a training session there and invite other area fire departments to participate? Schrubbe stated that you just want to check to make sure this is even a possibility to do since you don't want to risk the grant funding in any way. DuPrey agreed and said he would check into it. Discussion and possible action regarding the contract for engineering services with Cedar Corporation – DuPrey explained that there are two contracts. The first shorter one is what is called the core agreement. This is the general terms that Cedar Corporation uses in every contract. The second contract is the addendum which specifically refers to the Bel Brands Project. So, if there are any changes the core agreement stays the same but then another addendum can be added. He recommends that the Board approves each one separately if they plan to proceed. Action – to approve the core agreement as presented – motion: Schrubbe; second: Starfeld; carried. Action – to approve the addendum as presented – motion: Schrubbe; second: Starfeld; carried.

Hilbert Housing Authority – Update on the prepayment of the loans – DuPrey stated that on May 15th the federal loans will be paid off. Update on the progress of the sale of the property – DuPrey stated that right now Allegiant and the buyer are working on the closing information. It could take 60-90 days. Allegiant has agreed to run the apartments for the Village until the sale is final.

2020 Census – no updates.

Discussion and possible action regarding possible zoning code violation – no updates.

COVID-19 – no updates.

New Business:

Other Annual Appointments – Plan Commission – Board Member for a 1-year term. Schmidt is recommending Tim Keuler. Action – to appoint Tim Keuler for a 1-year term – motion: Starfeld; second: Roehrig; carried. Board Member for a 1-year term. Schmidt is recommending Mark Breckheimer. Action – to appoint Mark Breckheimer for a 1-year term – motion: Schrubbe; second: Starfeld; carried. Board Member for a 3-year term. Schmidt is recommending Ron Ott. Starfeld questioned whether Jim Koffarnus was no longer interested in being on the committee. Schmidt stated that he was not. Action – to appoint Ron Ott for a 3-year term – motion: Starfeld; second: Schrubbe; carried. TIF Committee – Chairperson. Schmidt is recommending himself to replace the out-going Village President. Action – to appoint Jim Schmidt as chairperson – motion: Starfeld; second: Schrubbe; carried. Joint Review Board – Chairperson. Schmidt is recommending himself to replace the out-going Village President. Action – to appoint Jim Schmidt as chairperson – motion: Starfeld; second: Schrubbe; carried. Board of Appeals – Board Member for a 3-year term. Schmidt is recommending James Pethan. Action – to appoint James Pethan for a 3-year term – motion: Schrubbe; second: Roehrig; carried. Economic Development Committee – Chairperson for a 3-year term. Schmidt is recommending Tom Roehrig. Action – to appoint Tom Roehrig for a 3-year term – motion: Starfeld; second: Schrubbe; carried. Board Member for a 3-year term. Schmidt is recommending Peggy Nolan. Action – to appoint Peggy Nolan for a 3-year term – motion: Starfeld; second: Keuler; carried. Board Member 3-year term. Schmidt is recommending Phil Nett. Action – to appoint Phil Nett for a 3-year term – motion: Starfeld; second: Schrubbe; carried. Board Member to replace Jim Schmidt's term. Schmidt is recommending Jeff Loveland. Action – to appoint Jeff Loveland for the remainder of Jim Schmidt's term which expires April 2023 – motion: Starfeld; second: Schrubbe; carried. Hilbert Housing Authority – Schmidt stated that he spoke to Tom Piepenburg and Piepenburg agreed to stay on until the Sunrise Apartments sale has finalized. Schmidt is recommending Tom Piepenburg. Action – to appoint Tom Piepenburg – motion: Schrubbe; second: Starfeld; carried. Architectural Committee (Village Meadows) – Board Member to replace Jim Schmidt's term. Schmidt is recommending Ron Ott. Action – to appoint Ron Ott for the remainder of Jim Schmidt's term which expires April 2022 – motion: Roehrig; second: Schrubbe; carried. Board Member 2-year term. Schmidt is recommending Jim Schrubbe. Action – to appoint Jim Schrubbe for a 2-year term – motion: Roehrig; second: Starfeld; carried.

Application for Operator Licenses – Action – to approve the request for an operator's license for Kara Plansky – motion: Schrubbe; second: Starfeld; carried. Action – to approve the request to an operator's license for Kurtis Stephany – motion: Schrubbe; second: Starfeld; carried.

Application for a 6-month license – This application is from the Hilbert Athletic Association. Action – to conditionally approve the 6-month license for the Hilbert Athletic Association pending the 15-day publication period – motion: Schrubbe; second: Roehrig; carried. DuPrey also noted that Steve Helms will be the new agent and the forms have been filed.

Application for a Temporary Class B Picnic License for the 4th of July Celebration – This application is from the Hilbert Lions Club. Action – to approve the Temporary Class B Picnic License for the Hilbert Lions Club – motion: Schrubbe; second: Starfeld; carried.

Classes/Seminars/Schooling for Employees – none.

Reports on schooling/training sessions – The Board was presented with a report from Mark Fochs for the week-long Cross Connection Control class that he had recently taken.

Discussion and possible action regarding request to sign the contract and make a donation to the Eastshore Humane Association – DuPrey stated that this is the same as the contract that we sign every year and that by doing so the humane association will allow the Village to bring stray dogs there if they are unclaimed. Action – to approve the contract as presented – motion: Starfeld; second: Roehrig; carried. DuPrey also explained that every year we donate the funds which we take in from the dog license sales to the Eastshore Humane Association. That amount is \$421. Action – to donate \$421. to the Eastshore Humane Association – motion: Schrubbe; second: Starfeld; carried.

Discussion and possible action regarding a request to have an outdoor birthday party at 205 N. 8th St. – Schmidt explained this is the address of 57 Saloon and Grill. Starfeld questioned whether this is the party they have every year that the street needs to be closed off. He was informed it was not. All streets will remain open. The event is Saturday, May 1, 2021. The live music will be from 4 p.m. until 9 p.m. Action – to approve the request for the outdoor party as presented – motion: Starfeld; second: Loose; carried.

Park & Recreation Committee – Action – to approve the meeting minutes – motion: Schrubbe; second: Starfeld; carried. Discussion and possible action regarding purchase and installation of a Mowstrip for the north ballfield – The quote is \$3,905. Last year at budget time, it was agreed to split the costs 50/50 with the Hilbert Athletic Association. We do have \$2k budgeted for this. Action – to purchase and install the Mowstrip for the north ballfield as recommended by the committee – motion: Starfeld; second: Schrubbe; carried. No further action needed.

Discussion and possible action regarding the replacement of the air conditioners in the community center building – Starfeld asked if the air conditioners weren't working? Plate stated that there have been issues on and off with them for the last couple years. The air conditioners are original to the community center and were installed in 1992. The total cost of replacing the units is \$13,725. Action – to hire Pethan's Services to replace the air conditioning units at the community center – motion: Schrubbe; second: Loose; carried. No further action needed. After discussion of the next agenda item Starfeld asked to readdress the air conditioning units. He did not see that there was another estimate on the back side of his sheet from Fuhrmann Heating & Cooling. He questioned why they didn't go with Fuhrmann. It was stated that it was recommended by the committee to go with Pethan's Service. He asked why since Fuhrmann was cheaper? Plate stated that he had worked with both places but prefers Pethan's work and customer service over that of Fuhrmann's. Schrubbe stated that he feels if that is who Plate prefers and the difference is only \$75 then we should go with Pethan's. Starfeld stated, yes, but Fuhrmann's is only 7 miles down the road and we should stay local. Schrubbe responded New Holstein is still in Calumet County. Starfeld questioned DuPrey if we usually always go through Fuhrmann's? DuPrey stated yes in the past but the committee is recommending Pethan's Service. The Board then moved onto the next item on the agenda.

Lead Service Lines in the Village – Plate addressed the Board to update them on the lead service lines situation. He stated that the DNR changed the rules and we must now determine which lines are lead throughout the Village. This affects all municipalities. We need to replace at least 3% of the lead lines every year. Plate stated that he feels like we are way behind on this. Some municipalities have been working on this for awhile now. He stated that part of the problem is that we have no records of where lead lines are located. The plan is to check the laterals leading into the houses when they do meter change outs. The meters are on a 10-year change out schedule and approximately 40-50 of them get changed each year. But sometimes it's hard to determine if the lines are lead, then in those cases it must be assumed that they are lead. Plate stated that doing this will take a lot of hours and there will be cost to it. The decision will have to be made to determine who pays for what. As of right now, the home owner is responsible for costs incurred from the curb stop to the home. Plate is figuring that eventually there is going to be some kind of grant funding out there to help cover the costs. So, the plan now is to collect the data as they change the meters. It'll be a process. He will keep the lead service lines on the agenda every month so that he can give the Board regular updates.

Architectural Committee – Action – to approve the meeting minutes – motion: Starfeld; second: Roehrig; carried. Discussion and possible action regarding house plans for Lot #8 of Village Meadows – It was stated that the plans for lot #8 was missing the eaves overhang length and stone percentage on the front of the home. DuPrey stated that he received the verification and both meet the covenances. Action – to approve the house plans for Lot #8 of Village Meadows – motion: Starfeld; second: Keuler; carried. No further action needed.

Discussion and possible action regarding house plans for Lot #1 of Village Meadows – These plans were also missing the eaves overhang length and the stone percentage on the front of the home. DuPrey stated that these were also verified and they comply. Action – to approve the house plans for Lot #1 of Village Meadows – motion: Starfeld; second: Keuler; carried. No further action needed.

Discussion and possible action regarding house plans for Lot #5 of Village Meadows – Action – to approve the house plans for Lot #5 of Village Meadows – motion: Starfeld; second: Keuler; carried. No further action needed.

Village Board Member Informational Report – none.

Village Personnel Informational Report – Plate had a question pertaining to Mark Fochs paying for the Cross Connection Certification in the amount of \$195. DuPrey stated that this could not be discussed or acted upon since it was not on the agenda. Schmidt instructed DuPrey to add it to May's Board Meeting agenda. Plate also had a request on his, Mark Foch's and Matt Eichhort's behalf that the Employee Grievance/Review set up a meeting because they had items they wish to discuss. A committee meeting date will be set.

President's Report – nothing.

Adjournment – Action – to adjourn – motion: Schrubbe; second: Starfeld; carried. The meeting was adjourned at 7:51 p.m.

Missy Kieso

Missy Kieso, Deputy Clerk Treasurer